COLUMBIA COLLEGE

Pandemic Relaunch Plan
Timeline

Revised: May 8, 2020

Date	Group	Discuss	Comments
May 4	AC Meeting	• Documents from specific departments • Government opening soon relaunch strategy • Overall flexible plan moving forward	
May 7	AC Meeting	• Relaunch documents presented by Sharron • Pandemic Relaunch Plan Timeline	
May 8	College Community	• Receive relaunch documents from Sharron and provide feedback to Sharron by May 12	
May 13	Sharron	• Review feedback from College Community and modifies relaunch documents • Sharron updates to AC member by May 15	
May 19	AC Members	• Receive modified documents from Sharron	
May 21	AC Meeting	• AC members discuss modified documents	
May 25	AC Meeting	• AC members present recommendations to President	
May 26	President	• Shares college-wide relaunch plans with an understanding that these plans are open to change at any time	
May 27	Department Managers	• Submit their individual department plan after consulting with their team members. This plan must be approved by Patrick first and Sharron second, before seeking approval from Tom	
May 28	Department Managers	• Departments begin launching their approved plan • All plans will be open to change as needed	

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Revision #1   NOTE: Revisions to this document can be made following procedures outlined in Document #ADM-P014 – Document Control Policy and Procedures

Revision Date: May 26, 2020
Approved by: Tom Snell
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